GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Higher Education Department – Sri V. Rangaraj, Director - A.P. State Archives Mangalagiri, Guntur – permission to Surrender Earned Leave for (15) days with effect from 03.02.2025 to 17.02.2025 for the purpose of encashment during the Financial Year 2024-25– Accorded – Orders - Issued.

HIGHER EDUCATION (MC) DEPARTMENT

G.O.RT.No. 42 **Dated: 07-03-2025**

Read the following:-

1)Memo.No.14781-C/278/FR.I/2011,Fin. Dept.,Dated:22.06.2011.
2)Memo. No.34005-A/870/FR.I/2012, Fin. Dept., Dated 14.12.2012.
3)Memo.No.4338-A/95/FR-I/13, Fin. Dept., Dated:18-02-2013.
4)From the Director, AP State Archives, Mangalgiri, Guntur,Lr.No.90/Estt.SL/2022, Dated:05.02.2025.

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O R D E R:

In terms of the instructions issued in the reference 1st to 3rd cited, and as requested in the reference 4th read above by the Director, A.P.State Archives, Government after examination of the matter hereby accord permission to Sri V. Rangaraj, Director, A.P. State Archives, Mangalagiri, Guntur, to surrender his 15 days of Earned Leave for encashment with effect from 03.02.2025 to 17.02.2025 during the Financial Year 2024-25. He has availed this concession for (15) days as shows in column No.3 and the balance of E.L. is as shown in Column No.6.

Sl. No	Name& Designation	Period of Surrender of E.L	Balance of E.L as on date	No. of days EL Sanctioned	Balance after Surrender of E.L	Date of previous Leave Surrendered	Leaves Rules applicable
1	2	3	4	5	6	7	8
1	Sri Dr.V.Rangaraj, Director, A.P.State Archives, Mangalagiri.	03.02.2025 – 17.02.2025	300	15	285	01.02.2024 – 15.02.2024	A.P Leave Rules

2. The Drawing & Disbursing Officer, O/o the Director, A.P. State Archives is requested to draw the pay and allowances for the number of days of earned Leave surrendered by the individual now for encashment and disburse the amount to him.

3. The Drawing & Disbursing Officer, O/o the Director, A.P.State Archives, Necessary entry shall be made in the Service Register of the Individual.

4. This order does not require the concurrence of Finance Department as per rules in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

KONA SASIDHAR
SECRETARY TO GOVERNMENT(FAC)

To
The Drawing & Disbursing Officer,
O/o Director, A.P. State Archives, Mangalagiri, Guntur.
Sri V. Rangaraj, Director, A.P. State Archives Mangalagiri, Guntur.
The Pay & Accounts Officer, Andhra Pradesh, Ibrahimpatnam.
Copy to:
The Director of Treasuries & Accounts, Ibrahimpatnam, Vijayawada, A.P.
The District Treasury Officer (DTA), Guntur Dist.
The C.E.O.CFMS.
The P.S. to Special Chief Secy. to Govt.

//FORWARDED :: BY ORDER//

SECTION OFFICER